

The Well

STEAM & Literacy Center

213 North Cuyler Street, Pampa, TX 79065 806-486-1971

The Well Handbook 2026-2027

Contact Info

- 806-486-1971 (You'll get either Paul Rayburn or Kim Marshall).
- paulr@thewellpampa.org
- Individual teacher contact information will be shared on your student's schedule the first day of school.

Schedule

- For Pre-K:
 - Monday through Thursday, 8:00-3:20
 - Friday, 8:00-12:00
- For Grades K - 2:
 - Monday through Thursday, 8:00-3:20 (academic classes in the mornings; art, engineering, gardening and organized play in the afternoons; one morning and one afternoon recess break)
 - Friday, 8:00-12:00 (Bible class, then spanish, music and organized play)
- For Grades 3 - 12:
 - Monday through Thursday, 8:00-3:35 (academic classes in the mornings, three extra-curriculars / electives in the afternoons)
 - Friday, 8:00-12:00 (Bible class, two electives)

Parking / Drop-Off

- The Well, Redeemer and FMC buildings all open at 7:30 for early drop-off.
- For Pre-K
 - Drop-off and pick-up at Redeemer north side
 - Please pick up no later than 3:30.
- For Grades k-2
 - Drop-off and pick-up at FMC Education Building south side
 - Please pick up no later than 3:30. So sorry, only staff kiddos can walk with Darla.

- For Grades 3-12
 - Drop-off or pick-up at any of the North, East and South sides. Just be careful, and please always pull into a space. Please no “California” stops, kicking your kiddo out on the street.
 - If you park across the street, please walk your kiddo across the street.
 - Pick-up at 3:35

Tuition Payments

- Due the first of each month.
- If you accrue two late invoices, we have to suspend a student’s enrollment. That student may lose their spot if we have students on the waiting list for that grade-level.
- Payment Options: cash, check, and electronic check / debit / credit (online @ thewellpampa.org)

Lunch, Clean-Up, Coffee Shop / Ice Cream

- K-12 lunch is from 12:00 - 12:35. Pre-K lunch is from 11:30 - 12:00.
- Clean-up from 12:35 to 12:45. Everyone is expected to be present for clean-up.
- Parents are always welcome to come and sit, drop off lunch, or pick up kids (just communicate).
- High School students: off-campus lunch (back by 12:35 for clean-up)
- Middle School students: can go to get ice cream next door with permission.
- You can call in Coffee Shop orders for any kiddo, but, if you forget to call it in, we’ll provide Lunchables.
- Students may not leave for trips to the Coffee Shop or Sweet T’s between classes.

Cell Phones

- Under no circumstance, at no time, on campus, on the sidewalk in front of the building, before or after school can a student use a cell phone for any reason...
 - ... unless a student has asked and explained that they need to contact you or another guardian...
 - ... or on the very rare occasion that a teacher has asked students to use for class.
- If we take up a phone, we put it in Daycare with a diaper and a binky.
- If “smart watches” become a distraction- we have daycare for those “babies as well”.
- If a student continues to use their cell phone without permission, he/she will be required to surrender it to Paul R at the beginning of every day. “3 strikes and you’re out)”

Homework / Teacher Cell Numbers

- We know that homework helps students develop responsibility, ownership of a topic or skill and mastery.

- Homework is assigned frequently in an amount appropriate to the grade-level of the student.
- Additional homework may be assigned if a student needs to “catch-up” on an assignment or improve a necessary skill.
- If a student does not complete homework (or classwork) to the assigning teacher’s standards, they will be asked to work during lunch.

Grades / Feedback

- Grades usually elicit one of three responses:
 - 1) The “I don’t measure up” mentality- so the student stops trying.
 - 2) Obsession with good grades, so the love of learning, and excellence for the sake of excellence are lost.
 - 3) “Good Enough” syndrome- so the love of learning, and excellence for the sake of excellence are lost.
- Therefore, we generally do not assign grades for students in grades k - 7. However there is a continuous cycle of work evaluation, feedback and corrections / improvements between our teachers and students. Because we have small class sizes, much of this occurs in “real-time” throughout the normal course of a class period.
- Parents, please take a little time to look at your student’s work throughout the year. You’ll be encouraged by what they produce. Also, please always feel free to reach out if you have any questions, concerns, or just want an update.
- Our teachers will reach out to you if we have any concerns whatsoever.
- Because we have a “pulse” on public school standards, you can have confidence they will be prepared if you ever need to get your student back into the public school system.
- **For 8th and Up** - because we are accruing high school credits, building transcripts and preparing for post-secondary success, our oldest group of students are graded in a more traditional format. In addition, we’ll be giving cumulative Semester and Final Exams. You’ll be given access to a simple online application, so you can keep track of assignments and grades throughout the year.

Dress Code

- See Dress Code Attachment

Backpacks, Purses

- Backpacks and purses are absolutely fine, but Paul or Karmen (always along with one other staff member) have the right to search a student's bag or purse at any time without permission if we have any concern whatsoever that something in a bag may pose a danger to our staff or students.

Cold and Flu Season

- Vomiting and / or Fever = stay or go home
- 24 hours vomiting and fever free before returning.

Absences and Make-up Work

- If your kiddo is going to be late or absent, please give us a call or shoot a text, so we know you're okay or if there is any way we can help.
- We don't collect make-up work from teachers for a student who is out for just one day. They can pick up work the next day when they return.
- We will collect make-up work from teachers when a student has missed two consecutive days. Please communicate with us regarding how we can best get that work to you (via a sibling or a friend, pick-up at school, etc.)

Attendance for Monday through Thursday Classes (90% is the bare minimum)

- Few things are more crucial to the learning process than consistency. Our school year is considerably shorter (only 120 full days). And, we ask a lot of our students in terms of quality and quantity of work.
- Therefore, when deciding whether or not to allow your student to miss school, please "err" on the side of developing toughness in your student, so they don't get behind.
- After a student misses 12 days (less than a 90% attendance rate), summer hours will be required to recover lost time, skills and knowledge. These hours will be billed at our normal tutoring rate and will be a prerequisite for enrolling at The Well for the next school year or receiving high school credit (if applicable).

Attendance for Friday Classes

- After four absences in any individual Friday class, the student will be unenrolled from Friday electives, and high school credit (if applicable) will be withheld and cannot be recovered.

Tardies

- Because of our open floor plan, being late for class can be a distraction to many of our students. In addition, being late will result in lost class time as teachers get late students "up to speed" on what they've missed.
- We don't want to keep track of tardies, so please plan to drop your student off before 8:00 in the mornings, and before 12:35 following an off-campus lunch.